



## LOTTERY PROCESS

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YouthBuild DC Public Charter School conducts a lottery if there are more applicants than available enrollment slots in the school. The school enrolls students on a first-come, first-served basis, enrolling on their first day of attendance after their application and enrollment paperwork/registration has been completed until all 122 enrollment slots are filled.

All additional applicants' names are placed in a bowl. The names are pulled one at a time. Names are drawn from the bowl and then placed on the appropriate list. The names are pulled and placed on the list until all names have been called.

Students are pulled off of the waiting list until the enrollment audit freeze set by OSSE (October 5<sup>th</sup>). After that date, applicants would have to wait until the next enrollment period to apply. In the 2020-2021 school year, multiple mid-year enrollment periods will be held to backfill open seats. The same process will be followed if we have more students apply than we have open spots.

Students on the waiting list will receive a phone call and a follow-up letter via email and regular mail detailing the process of being pulled off of the waiting list.