Cinnamon Adams

202-123-4569 - youthbuildinfo@gmail.com

**PROFESSIONAL PROFILE**

Motivated individual with 1-2 years of customer service experience seeking a part-time position as a retail team member or restaurant hostess/waitress.

**EXPERIENCE**

*YouthBuild DC Public Charter School* Washington, DC *August 2020-Present*

**Skilled Laborer**

* Supported the community by completing construction projects for local partners such as Catholic Charities
* Earned OSHA10 certification by demonstrating knowledge of workplace safety policies procedures while on construction sites
* Completed assigned tasks individually and as part of a team while using previous knowledge in carpentry, plumbing, painting, flooring, and electrical trades
* Demonstrated proficiency with power tools through Home Builders Institute PACT certification
* Developed soft skills such as teamwork, conflict management, and time management through collaborative construction projects, self-paced learning modules, and life skills coaching

*UCAP - Food Services Program* Washington, DC *June 2017-August 2017*

**Team Member**

* Aided elderly customers in accessing healthy/nutritious foods and delivering goods to their homes
* Prepared food and packaged deliveries in timely manner
* Responsible for maintaining a clean and safe work environment

#### EDUCATION

*YouthBuild DC Public Charter School* Washington, DC *Anticipated Graduation 2021*

**Alternative High School and Workforce Development Program**

* Developed career and college ready math and literacy skills through rigorous academic program including Math, Science, Reading and Language Arts, and Social Studies
* Gained proficiency in Google Suites including Docs, Drive, and Calendar, as well as online video conferencing platforms such as Zoom
* Earned industry-recognized construction certifications through hands-on vocational instruction

#### EXTRACURRICULARS & CERTIFICATIONS

*OSHA 10*  *October 2020*

*Home Builders Institute PACT Certification* *February 2021*